



**Position:** Program Instructor

**Organization:** After-School All-Stars

**Reports To:** Program Director

**Location:** Full-time and part-time positions available in Cleveland, OH; Newark, NJ; Miami, FL; Los Angeles, CA

**ORGANIZATION BACKGROUND:** Founded in 1992, After-School All-Stars (ASAS) provides free comprehensive after-school programs and support services year-round for students and their families. ASAS serves approximately 80,000 PreK-12<sup>th</sup> grade students and their families annually in high-poverty communities through 19 active affiliate chapters with established partnerships at 468 elementary, middle, and high schools in 60 cities across the continental United States and Hawaii. Our vision is for our All-Stars to be safe and healthy, to graduate high school and go on to college, to find a career they love, and to give back to their communities.

**A UNIQUE OPPORTUNITY:** After-School All-Stars has openings for full-time and part-time program instructor positions at four (4) chapters in Cleveland, OH; Miami, FL; Los Angeles, CA; and Newark, NJ. The Program Instructor position will oversee development and implementation of career exploration curriculum. This is the ideal position for dynamic youth development professionals who are eager to set at-risk youth up for success in school, career, and life. The successful candidates will be able to effectively oversee programming across multiple sites and will be passionate about serving youth.

## RESPONSIBILITIES

### Program Instruction

- Develop and implement ASAS workforce development and career exploration for youth
- Implement in-person or virtual programming Monday – Friday between the hours of 3pm and 6 pm during the school year and Monday – Thursday 9am – 3pm during the summer months. Implement ASAS' career preparedness and Positive Action SEL curriculum to engage youth in stimulating activities, field trips, and events, while helping them build life skills and cope with/prevent bullying.
- Lead program activities tailored to meet the unique needs of each student
- Ensure students have a positive experience in ASAS programs

### Reporting

- Collaborate with National and local ASAS chapter program staff to ensure timely financial and programmatic reporting for local chapter. Oversees data collection at program sites.

## WHO SHOULD APPLY?

- Outstanding oral communication skills
- Highly organized and resourceful
- Ability to work autonomously, multi-task, and manage deadlines
- Excellent interpersonal skills and ability to work collaboratively on a team
- Passionate and committed about ASAS' mission
- 2+ years of youth mentoring or other relevant program experience
- Bachelors degree required, higher degree preferred

**SALARY AND BENEFITS:** There are four (4) full-time salaried positions and five (5) part-time hourly positions available, depending on the chapter site.