



**Position:** DC Career Coordination VISTA  
**Organization:** After-School All-Stars Washington D.C.  
**Location:** Washington, D.C.

### **ORGANIZATION BACKGROUND:**

Founded in 1992, After-School All-Stars (ASAS) provides free, daily afterschool programs to over 140,000 youth in over 725 schools and other sites in 19 chapters across the U.S. Offering comprehensive, school-based programs that combine academic, enrichment, career exploration, and health and fitness activities, ASAS empowers students, works to close the achievement and opportunity gaps, and prepares students to succeed in both school and life.

### **A UNIQUE OPPORTUNITY:**

[After-School All-Stars DC](#) is seeking an [AmeriCorps VISTA](#) member to help develop a Workforce Development initiative with ASAS DC program staff to help them develop and achieve their long-term career goals. The VISTA member will connect ASAS DC staff with our contracted career coach and determine long-term goals and professional development needs; and build relationships with institutions of higher education and training organizations to address the workforce development needs of ASAS DC's program staff.

### **SPECIFIC RESPONSIBILITIES:**

- Organize Workforce Development committee meetings and coordinate staff participation.
- Design and execute a needs assessment to establish areas of focus for workforce professional development within ASAS DC's staff.
- Work with the Executive Director to establish criteria and design a selection system to determine which program staff members are eligible to participate and the requirements for ongoing participation in workforce development programming.
- Research and identify resources to address the needs established in the assessment above (e.g. certifications, trainings, community college courses relevant to youth development and/or non-profit management).
- Research institutions of higher education and training organizations within DC that offer programming related to the workforce development needs of ASAS DC's program staff.
- Conduct outreach, informational interviews, and other engagement strategies with identified organizations to determine capacity and costs.

### **APPLICANT REQUIREMENTS:**

The successful candidate will be detail-oriented and an innovator with strong leadership, organizational, management and communication skills. The DC Career Coordination VISTA should exemplify ASAS's core values: *entrepreneurial, proactive, transparent, collaborative, and accountable*.

- College degree required.
- Ability to communicate effectively and demonstrate sensitivity to others.
- Familiarity and experience with diverse populations, culture competencies, and youth principles are strongly desired.
- Must clear FBI and BCI checks.
- Must meet [AmeriCorps' eligibility criteria](#): "hold one of the following citizenship or legal residency statuses: US citizen, US National, Lawful Permanent Resident (i.e. Green Card status), and persons legally residing within a state."

### **BENEFITS:**

VISTA members receive the following [benefits set by AmeriCorps](#): a modest annual allowance of about \$26,900, healthcare benefit, and childcare assistance, if eligible. After successful service year completion, the VISTA member also receives non-competitive eligibility for federal positions and a choice between a Segal



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Education Award (valued at approximately \$6,495) or a \$1,800 cash stipend. In addition, After-School All-Stars will also provide a \$100/month grocery stipend.

ASAS is an equal opportunity employer and candidates of diverse backgrounds are encouraged to apply.

#### **HOW TO APPLY FOR THE ROLE:**

Please submit an application through the AmeriCorps website; **only applications submitted through [this website](#) will be considered**. If you need assistance accessing the application, please email [ella.scott@afterschoolallstars.org](mailto:ella.scott@afterschoolallstars.org) and include "DC Career Development VISTA" in the subject line.

#### **LEARN MORE ABOUT AFTER SCHOOL ALL-STARS:**

To learn more about ASAS, please visit our website: [www.afterschoolallstars.org](http://www.afterschoolallstars.org)