



Position: DC Program Operations VISTA

Organization: After School All-Stars

Location: Washington DC

ORGANIZATION BACKGROUND:

Founded in 1992, [After-School All-Stars](#) provides free, daily afterschool programs to over 84,000 youth in over 450 school sites in 19 chapters across the U.S. Offering comprehensive, school-based programs that combine academic, enrichment, career exploration, and health and fitness activities, ASAS empowers students, works to close the achievement and opportunity gaps, and prepares students to succeed in both school and life.

A UNIQUE OPPORTUNITY:

After-School All-Stars DC provides free, comprehensive after-school programming at six public middle schools in DC, serving nearly 400 students. ASAS DC is seeking an [AmeriCorps VISTA](#) Member to help streamline staff communication and identify professional development opportunities. The VISTA member will also work closely with the ASAS DC Program and Systems Director to systemize data collection and ensure high-quality data management practices.

SPECIFIC RESPONSIBILITIES:

- meet with the ASAS DC program team to conduct needs assessments, review trends, and determine immediate and long-term goals for capacity building
- regularly meet with ASAS DC on-the-ground program staff to collect feedback and conduct gaps analysis
- create a database of professional development opportunities, including conducting outreach to community organizations
- create and implement a system for regular staff communication regarding professional development opportunities and other structured feedback
- closely collaborate with the ASAS DC Program Director, National Data Manager, and DC Data Assistant to review current data collection practices and review areas of strength and growth areas
- meet with all DC Program staff who utilize or input data to collect feedback, identify immediate needs, and determine potential system implementation

APPLICANT REQUIREMENTS:

The successful candidate will be detail-oriented and an innovator with strong leadership, organizational, management and communication skills. The DC Program Operations VISTA should exemplify ASAS's core values: *entrepreneurial, proactive, transparent, collaborative, and accountable*.

- There are no requirements for post-secondary education or non-profit experience in this role, but candidates with relevant skills are encouraged to share their vision of how they will support the organization
- Ability to communicate effectively and demonstrate sensitivity to others
- Familiarity and experience with diverse populations, culture competencies, and youth principles are strongly desired
- Must clear FBI and BCI checks

BENEFITS:

VISTA Members receive the following [benefits set by AmeriCorps](#): a modest annual allowance of \$24,000, healthcare coverage, and childcare assistance, if eligible. After successful service year completion, the VISTA Member also receives non-competitive eligibility for federal positions and a choice between a Segal Education Award (valued at approximately \$6,495) or a \$1,800 cash stipend.

ASAS is an equal opportunity employer and candidates of diverse backgrounds are encouraged to apply.



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HOW TO APPLY FOR THE ROLE:

Please submit an application through the AmeriCorps website; only applications submitted through [this website](#) will be considered. If you need assistance accessing the application, please email dre.szegedymaszak@afterschoolallstars.org and include "DC Program Operations VISTA" in the subject line.

LEARN MORE ABOUT AFTER SCHOOL ALL-STARS:

To learn more about ASAS, please visit our website: www.afterschoolallstars.org