



**Position:** National Fundraising and External Relations VISTA

**Organization:** After School All-Stars

**Location:** Chicago, Los Angeles, or Washington DC



#### **ORGANIZATION BACKGROUND:**

Founded in 1992, [After-School All-Stars](#) provides free, daily afterschool programs to over 84,000 youth in over 450 school sites in 19 chapters across the U.S. Offering comprehensive, school-based programs that combine academic, enrichment, career exploration, and health and fitness activities, ASAS empowers students, works to close the achievement and opportunity gaps, and prepares students to succeed in both school and life.

#### **A UNIQUE OPPORTUNITY:**

ASAS National is seeking an [AmeriCorps VISTA](#) Member to support the corporate giving arm of our national fundraising team. The person in this role will play a critical part in helping the organization secure new corporate and foundation funding. A successful candidate will be detail-oriented, innovative, personable, and eager to work in a collaborative environment. In this role, the VISTA member will learn about the daily operations of a large, complex non-profit, reporting directly to the Senior Vice President of Development. This is a unique opportunity to help build and manage new corporate partnerships and establish important relationships both inside and outside the organization.

Specific duties will include helping to design the outreach and communication flow that ASAS uses to target, attract, and sustain support donors; developing a plan for ongoing engagement opportunities for donors, tracking and documenting successful initiatives that ASAS can use long-term; and examining the current model for corporate and foundation fundraising and helping refine it to ensure long-term organizational sustainability.

#### **SPECIFIC RESPONSIBILITIES:**

The VISTA Member will help develop and implement processes for securing new funding from corporations and foundations, develop a framework for personal relationship building and long-term stewardship of donors, and design a year-round calendar of engagement opportunities for potential and existing ASAS supporters.

#### **APPLICANT REQUIREMENTS:**

The successful candidate will be detail-oriented and an innovator with strong leadership, organizational, management and communication skills. The National Fundraising and External Relations VISTA should exemplify ASAS's core values: *entrepreneurial, proactive, transparent, collaborative, and accountable*.

- High school graduate or GED completion required
- There are no requirements for post-secondary education or non-profit experience in this role, but candidates with relevant skills are encouraged to share their vision of how they will support the organization.
- Ability to communicate effectively and demonstrate sensitivity to others
- Familiarity and experience with diverse populations, culture competencies, and youth principles are strongly desired
- Must clear FBI and BCI checks

#### **BENEFITS:**



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VISTA Members receive the following [benefits set by AmeriCorps](#): a modest bi-weekly allowance, healthcare coverage, and childcare assistance, if eligible. After successful service year completion, the VISTA Member also receives non-competitive eligibility for federal positions and a choice between a Segal Education Award (valued at approximately \$6,495) or a \$1,800 cash stipend.

ASAS is an equal opportunity employer and candidates of diverse backgrounds are encouraged to apply.

#### **HOW TO APPLY FOR THE ROLE:**

Please submit an application through the AmeriCorps website; only applications submitted through [this website](#) will be considered. If you need assistance accessing the application, please email [margarita@afterschoolallstars.org](mailto:margarita@afterschoolallstars.org) and include "National Fundraising and External Relations VISTA" in the subject line.

#### **LEARN MORE ABOUT AFTER SCHOOL ALL-STARS:**

To learn more about ASAS, please visit our website: [www.afterschoolallstars.org](http://www.afterschoolallstars.org)