



Position: National Evaluation & Impact Manager

Organization: After School All-Stars

Location: National Office, Remote

### **ORGANIZATION BACKGROUND:**

Founded in 1992, [After-School All-Stars](#) provides free, daily afterschool programs to middle school aged youth in school sites all across the U.S. Our vision is for our All Stars to be safe and healthy, to graduate high school and go on to college, to find a career they love, and to give back to their communities.

### **A UNIQUE OPPORTUNITY:**

After-School All-Stars is currently seeking to hire a National Evaluation & Impact Manager. The position is responsible for overseeing evaluation efforts and database management to support the evidence-based initiatives throughout our network. This role will design, conduct, and lead evaluations of key ASAS programs and resources with the aim of informing their development, implementation, and promotion.

### **SPECIFIC RESPONSIBILITIES:**

#### **Evaluation**

- Ensure that research and evaluation methods are standardized across the department, and that insights are integrated into ASAS's youth development strategy.
- Design and implement program evaluations that build evidence for the development and dissemination of national/ chapter programs, resources, and platforms.
- Implement criteria, standards, and tools to measure outcomes across the youth development programs to build a body of evidence for national supports.
- Design and oversee formative, implementation and/or outcome program evaluations on key programs, resources, and platforms.
- Manage third-party contractors and assist chapters in management of public school district relationships and data sharing agreements.
- Contribute to the advancement of ASAS's longer-term evidence-building and model-building efforts.
- Collect and analyze qualitative and quantitative data to generate insights.
- Support local chapter evaluation-specific consultations, as requested.

#### **National Departments & Database Operations**

- Manage the coordination of all staff, services and activities related to the national database to ensure accurate progress monitoring and reporting.
- Manage the creation and maintenance of progress monitoring dashboards/data visualization fields.
- Support in the production of internal and external publications and communications to disseminate learning and aid decision-making.
- Provide supports to other departments as needed through independent projects.
- Support the accurate and timely reporting of data to departments and multiple funding organizations.
- Coordinate and deliver trainings for department staff on ASAS's data systems and evaluation frameworks.
- Ensure compliance regarding data standards and maintenance of records.
- Manage the implementation of the annual stakeholder survey process for chapters, staff, and youth.
- Lead and manage the implementation of the annual stakeholder survey process for chapters, staff and youth.

### **WHO SHOULD APPLY?**

The National Evaluation & Impact Manager will embody ASAS's core values: entrepreneurial, collaborative, transparent, accountable, and proactive. An associates or bachelor's degree is preferred, but not required. If the candidate does not have a bachelor's degree, two years of relevant experience is required. A successful candidate will have excellent interpersonal skills, with excellent verbal and written communication. A multi-



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tasker whose detail-oriented and highly organized and can meet multiple deadlines who can work well independently and, in a team, setting.

#### **SALARY AND BENEFITS:**

The salary for this position is commensurate with qualifications and experience of the individual candidate. This is a full-time non-exempt position. ASAS offers competitive benefits including, but not limited to 18 days of paid time off, 15 paid holidays, flex time, health, dental, vision, and an employer match for our 403(b) plans.

ASAS is an equal opportunity employer and candidates of diverse backgrounds are encouraged to apply.

#### **HOW TO APPLY FOR THE OPERATIONS ASSISTANT, EVAL & CQI ROLE:**

Please submit a resume and cover letter via e-mail to: [asasjobs@afterschoolallstars.org](mailto:asasjobs@afterschoolallstars.org). Your cover letter should be in PDF format, addressed to our SVP of Field Operations, and indicate how your experience is relevant to this role with [After-School All-Stars](http://www.afterschoolallstars.org). Please put "National Evaluation & Impact Manager" and your last name in the subject heading.

#### **LEARN MORE ABOUT AFTER SCHOOL ALL-STARS:**

To learn more about ASAS, please visit our website: [www.afterschoolallstars.org](http://www.afterschoolallstars.org)