



Position: Controller

Organization: After School All-Stars

Location: National Headquarters in Los Angeles, CA

ORGANIZATION BACKGROUND:

Founded in 1992, [After-School All-Stars](#) provides free, daily afterschool programs to over 90,000 youth in over 450 school sites in 19 chapters across the U.S. Our vision is for our All-Stars to be safe and healthy, to graduate high school and go on to college, to find a career they love, and to give back to their communities.

A UNIQUE OPPORTUNITY:

After-School All-Stars is currently seeking a results-driven and accountable Controller to manage and improve the organization's financial performance and direct our accounting operations. The Controller will be a key member of the Operations Team with responsibilities in finance and fund accounting. The Controller will report to the Chief Operating Officer and will manage a team of three direct reports and a total team of ten.

SPECIFIC REQUIREMENTS:

- Prepare monthly and quarterly financial statements for the organization according to GAAP regulations
- Analyze financial data
- Develop, implement, and maintain financial controls and guidelines
- Guide financial decisions by applying company policies and procedures to current economic landscape
- Oversee and prepare income statements
- Oversee budget process for organizational budget
- Streamline accounting functions
- Develop short- and long-term goals for strategic organizational financial growth
- Evaluate and manage fiscal risks
- Coordinate and lead audit process
- Experience creating and enhancing accounting systems
- Cultivate and maintain relationships between the ASAS national office and the broader ASAS network.
- Manage fiscal policies and internal controls
- Oversee multi-state grants and compliance
- Organize and maintain files, records, and guides as it relates to finance/accounting.
- National Non-Profit experience

WHO SHOULD APPLY?

The Controller will embody ASAS's core values: entrepreneurial, collaborative, transparent, accountable, and proactive. The successful candidate should have strong analytical skills, exceptional problem-solving skills, a flair for numbers, be highly organized, and have excellent leadership skills.

- 5-10 years of direct financial management experience
- CPA highly preferred and bachelor/master's degree in business, accounting, or related field (Single audit experience preferred)
- Proven experience in financial management
- Sound knowledge of accounting principles
- Compliance orientated
- Ability to work under time constraints and meet deadlines
- Excellent written and verbal communication skills
- Flexible and able to adapt to changing position demands
- Knowledge of Microsoft Office is required
- Proven payroll experience, with a focus on streamlining accounting processes
- Pride in self, work and organization with tasks performed at a high level of accuracy

SALARY AND BENEFITS:

The salary for this position is commensurate with qualifications and experience of the individual candidate.



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ASAS promotes a healthy work/life blend and offers a competitive benefits package, including medical, dental, vision, a 403b match, 18 days of paid time off, flex time, and 15 paid holidays.

ASAS is an equal opportunity employer and candidates of diverse backgrounds are encouraged to apply.

HOW TO APPLY FOR THE CONTROLLER ROLE:

Submit a cover letter and resume via e-mail to: asasjobs@afterschoolallstars.org. Your cover letter should be in PDF format, addressed to the Recruiting Manager, and indicate how your experience is relevant to this role with [After-School All-Stars](#). Please include "Controller" and your last name in the subject heading.

LEARN MORE ABOUT AFTER SCHOOL ALL-STARS:

To learn more about ASAS, please visit our website: www.afterschoolallstars.org