



Position: Program Instructor (Part Time)
Organization: After School All-Stars
Location: Tampa Bay (new site opening in fall)

ORGANIZATION BACKGROUND:

After-School All-Stars (ASAS) is one of the leading national after-school program providers in the country. With a special focus on the middle school age group, our comprehensive school-based programs combine academics, enrichment, and health and fitness activities to help build the knowledge and skills children need to succeed, both in school and in life. Founded by Arnold Schwarzenegger in 1992, ASAS is building a national model for on-site after-school programs during the hours of 3:00-6:00 p.m. providing delivery of impactful programs through our 19 chapters, all of which serve nearly 70,000 youth in major urban localities. With the recent award of a national expansion grant, ASAS launched programs in the Tampa Bay area during Spring 2016 and currently operates programs at two school sites with before school, after school and summer services for students.

A UNIQUE OPPORTUNITY:

ASAS is currently seeking a passionate and talented instructor for our Opportunity Jobs Academy Program. Reporting to the Site Coordinator, the OJA instructor will implement the established curriculum and provide mentoring to high school students participating in this afterschool course. OJA prepares young people for entry-level employment, connecting them with job opportunities and arming them with critical work and interpersonal skills needed to succeed in those jobs and, most importantly, climb the ladder of achievement in any profession. Typical hours are Mon-Fri between school dismissal and 6:00pm during the school year, and the potential for shifts during the summer. The compensation for this position is \$12-\$15 per hour depending on qualifications and experience of the individual candidate.

SPECIFIC RESPONSIBILITIES:

CURRICULUM

- Lead, implement, and instruct the curriculum provided by ASAS
- Model and promote the mission, values, and guiding principles of After-School All-Stars through appropriate appearance, words, and actions
- Provide feedback for curriculum enhancements and modifications to best meet the needs of the students and school.

YOUTH SUPERVISION

- Provide direct supervision to students
- Teaching responsibilities require your presence on campus from Monday through Friday from school dismissal-6:00pm, or for your assigned shift during the day in the summer.
- Travel with students for planned field trips and special events
- Maintain good order and discipline
- Ensure the school rules and policies are reflected in daily practice
- Attend instructor trainings/meetings as required

FACILITATION

- Work in conjunction with the Site Coordinator to ensure that program activities are exciting and relevant to youth, as well as organized and well-thought-out
- Maintain professional and positive relationships with school staff, partners, students, and parents
- Create and manage a caring, supportive, purposeful, and stimulating environment
- Maintain and forward required data, including attendance, pre/post assessments, and timesheets.



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DATA MANAGEMENT

- Take attendance regularly at the start of every class
- Maintain accurate attendance data and reports
- Submit required data on time and accurately

WHO SHOULD APPLY?

The Program Instructor should embody ASAS's core values: accountable, collaborative, transparent, proactive, and entrepreneurial, and demonstrate a commitment to the mission of helping kids succeed in school and in life. The successful candidate will have a familiarity with and passion for working with underserved teens, in addition to the following:

- A postsecondary degree, completed or in progress (preferably in education or youth development)
- Ability to work cooperatively and collaboratively with school district staff, program staff, parents, and community leaders
- Familiarity with work force development concepts and the ability to model the skills and behaviors necessary to be successful in a professional environment.
- Familiarity and experience with diverse populations and culture competencies strongly desired

HOW TO APPLY FOR THE PROGRAM INSTRUCTOR ROLE:

Please submit a **resume and cover letter** in PDF format via e-mail to: laura.dye@afterschoolallstars.org. Please put "Program Lead, Tampa Chapter" and your last name in the subject heading.

LEARN MORE ABOUT AFTER SCHOOL ALL-STARS:

To learn more about ASAS, please visit our website: www.afterschoolallstars.org