



Position: Before School Site Supervisor

Organization: After-School All-Stars Tampa Bay

School Locations: Memorial Middle School

Work Hours: Mon-Fri from 7:15am-9:30am, summer early shift also available

Compensation: \$15-\$18/hour depending on experience

What Defines Our Culture: ● Entrepreneurial ● Collaborative ● Transparent ● Accountable ● Proactive

Who We Are: After-School All-Stars (ASAS) is one of the leading national after-school program providers in the country. With a special focus on the middle school age group, our comprehensive school-based programs combine academics, enrichment, and health and fitness activities to help build the knowledge and skills children need to succeed, both in school and in life. Founded by Arnold Schwarzenegger in 1992, ASAS is building a national model for on-site after-school programs during the hours of 3:00-6:00 p.m. providing delivery of impactful programs through our 19 chapters, all of which serve nearly 70,000 youth in major urban localities. With the recent award of a national expansion grant, ASAS launched programs in the Tampa Bay area during Spring 2016 and currently operates programs at two school sites with before school, after school and summer services for students.

What We Need: ASAS is currently seeking team members passionate about providing opportunities for youth succeed in school and life. Reporting to the Program Coordinator, the Before School Site Supervisor is responsible for opening facilities on time, ensuring safety of students, and supervising program leads and teachers to ensure that students participate in comprehensive program activities. Before school currently includes academic support, physical activity and breakfast.

What You Will Do: The Before School Site Supervisor should embody ASAS's core values: accountable, collaborative, transparent, proactive, and entrepreneurial and will demonstrate the ability to lead students to accomplish established objectives.

Activities:

- Ensure students are provided with structured activities, per curriculum and according to established schedules
- Ensure proper staff coverage and ratios for activities
- Facilitate safe and efficient transitions between activities
- Model and promote the mission, values, and guiding principles of After-School All-Stars through appropriate appearance, words, and actions and coach team members in these areas.

Youth Supervision:

- Maintain proper youth supervision practices and coach staff as needed to improve youth supervision
- Using the ASAS approach of positive youth discipline to help students take ownership of their actions and grow from consequences of such actions
- Maintain good order and discipline
- Ensure the school rules and policies are reflected in daily practice
- Communicate any issues to the Program Coordinator and/or school administration as necessary

Facilitation:

- Maintain professional and positive relationships with school staff, partners, students, and parents
- Create and manage a caring, supportive, purposeful, and stimulating environment

Data Management:

- Maintain accurate attendance data and reports
- Submit required data on time and accurately

What You Will Need: The successful candidate will have a familiarity with and passion for working with underserved youth, in addition to the following:

- A postsecondary degree, completed or in progress preferred
- Experience in both youth development and supervision is required
- Ability to work cooperatively and collaboratively with school district staff, program staff, parents, and community leaders
- Familiarity and experience with diverse populations and culture competencies strongly desired

How to Apply: Please submit a cover letter and resume via e-mail to: laura.dye@afterschoolallstars.org. Your cover letter should be in PDF format and indicate how your experience is in direct alignment with the mission and vision of After-School All-Stars. Please put "Before School Site Supervisor, Tampa Chapter" and your last name in the subject heading.