



Position: Part-Time Service Learning Program Leader
Organization: After-School All-Stars Greater Philadelphia
School Locations: Camden & Philadelphia
Work Hours: Typical hours are Monday-Friday between 3:00-6:00pm
Compensation: **\$14-\$18/hour depending on experience**

What Defines Our Culture:

Entrepreneurial • Collaborative • Transparent • Accountable • Proactive

Who We Are:

After-School All-Stars (ASAS) is one of the leading national after-school program providers in the country. With a special focus on the middle school age group, our comprehensive school-based programs combine academics, enrichment, and health and fitness activities to help build the knowledge and skills children need to succeed, both in school and in life. Founded by Arnold Schwarzenegger in 1992, ASAS is building a national model for on-site after-school programs during the hours of 3:00-6:00 p.m. providing delivery of impactful programs through our 19 chapters, all of which serve nearly 70,000 youth in major urban localities.

What We Need:

ASAS is currently seeking a passionate service learning instructor (i.e. Program Leader). Reporting to the **Site Coordinator**, the Service Learning Program Leader is responsible for developing lesson plans, managing classrooms, ensuring the safety of students, and facilitating daily implementation of service learning activities or projects.

What You Will Do:

The **Service Learning Program Leader (PL)** should embody ASAS's core values: *accountable, collaborative, transparent, proactive, and entrepreneurial* and will demonstrate the ability to lead students to accomplish established objectives. ASAS has a national partnership with WE Schools, which transforms classrooms with experiential service-learning through educational resources and service campaigns to make a positive impact on the world.

Curriculum:

- Lead, implement, and instruct a Service Learning program
- The program should utilize the curriculum to:
 - Provide a four-step program that challenges students to identify the local and global issues that spark their passion and empowers them with the tools to take action
 - Include youth voice and choice in selection of action campaign projects
 - Help students gain an understanding of the root causes of pressing issues like hunger, poverty, and lack of education and explore what they can do to help
 - Plan at least one local and one global action to improve students' community and the world
- Conduct activities and lessons that are fun, structured, and keep all youth participants safe at all times
- Recruit and retain a minimum of 20 students in the program
- Submit daily, weekly and monthly lesson plans

Youth Supervision:

- Under guidance of the Site Coordinator, instructors will provide direct supervision to students

- Teaching responsibilities require your presence on campus from Monday through Friday from 3:00-6:00pm
- Using the ASAS approach of positive youth discipline to help students take ownership of their actions and grow from consequences of such actions
- Travel with students for planned field trips and special events
- Maintain good order and discipline
- Ensure the school rules and policies are reflected in daily practice

Facilitation:

- Work in conjunction with the Site Coordinator and fellow Program Leaders to ensure that program activities are exciting and relevant to youth, as well as organized and well-thought-out
- Maintain professional and positive relationships with school staff, partners, students, and parents
- Create and manage a caring, supportive, purposeful, and stimulating environment
- Maintain and forward fiscal data, including receipts, timesheets, supply/material requests in accordance with site budgets in conjunction with the Site Coordinator

Data Management:

- Take attendance regularly at the start of every class
- Maintain accurate attendance data and reports
- Submit required data on time and accurately

What You Will Need:

The successful candidate will have a familiarity with and passion for working with underserved youth, in addition to the following:

- A degree in social work, environmental education, or related field—completed or in progress preferred
- Ability to work cooperatively and collaboratively with school district staff, program staff, parents, and community leaders
- Familiarity with basic computer software programs
- Familiarity and experience with diverse populations and culture competencies strongly desired

How to Apply:

- 1) Please submit your resume & cover letter via e-mail to **Jessica.jolly@as-as.org**
- 2) Please put "Service Learning Program Leader, ASAS Greater Philadelphia" and your last name in the subject heading

To learn more about ASAS, please visit our website:

www.afterschoolallstars.org

www.ASASPhiladelphia.org