



**Position:** Program Leader/Instructor

**Organization:** After-School All-Stars Puget Sound

**School Locations:** Renton and Skyway

**Work Hours:** Typical hours are Monday-Thursday between 2:30pm – 5:30pm

**Compensation:** \$15-20/hour depending on experience

### **What Defines Our Culture:**

Entrepreneurial • Collaborative • Transparent • Accountable • Proactive

### **Who We Are:**

After-School All-Stars (ASAS) is one of the leading national after-school program providers in the country. With a special focus on the middle school age group, our comprehensive school-based programs combine academics, enrichment, and health and fitness activities to help build the knowledge and skills children need to succeed, both in school and in life. Founded by Arnold Schwarzenegger in 1992, ASAS is building a national model for on-site after-school programs during the hours of 3:00-6:00 p.m. providing delivery of impactful programs through our 19 chapters, all of which serve nearly 70,000 youth in major urban localities. With the award of a national expansion grant, ASAS launched programs in the Puget Sound region during Fall 2016.

### **What We Need:**

ASAS is currently seeking passionate and talented instructors (i.e. Program Leader). Reporting to the **Site Coordinator**, Program Leaders are responsible for developing lesson plans, managing classrooms, ensuring the safety of students, and facilitating daily implementation of each program. Programs may include, but are not limited to: Sports, STEM, Coding, Cooking & Nutrition, Outdoor Education, DJ/Music Production, Dance, Photography, and Creative Arts.

### **What You Will Do:**

The **Program Leader (PL)** should embody ASAS's core values: *accountable, collaborative, transparent, proactive, and entrepreneurial* and will demonstrate the ability to lead students to accomplish established objectives.

### **Curriculum:**

- Lead, implement, and instruct any curriculum provided by ASAS
- Design creative and intentional activities to promote student exploration and learning
- Model and promote the mission and values of After-School All-Stars through appropriate appearance, words, and actions
- Recruit and retain a minimum of 20 students in the program
- Submit daily and weekly lesson plans

### **Youth Supervision:**

- Under guidance of the Site Coordinator, instructors will provide direct supervision to students
- Teaching responsibilities require your presence on campus from Monday through Thursday from 2:30pm – 5:30pm – exact time commitments and schedule to be determined (M/W or T/Th are also optional work schedules)
- Using the ASAS approach of positive youth discipline to help students take ownership of their actions and grow from consequences of such actions
- Travel with students for planned field trips and special events
- Maintain good order and discipline
- Ensure the school rules and policies are reflected in daily practice

**Facilitation:**

- Work in conjunction with the Site Coordinator and fellow Program Leaders to ensure that program activities are exciting and relevant to youth, as well as organized and well thought-out
- Maintain professional and positive relationships with school staff, partners, students, and parents
- Create and manage a caring, supportive, purposeful, and stimulating environment

**Data Management:**

- Take attendance regularly at the start of every class
- Maintain accurate attendance data and reports
- Submit required data on time and accurately

**What You Will Need:**

The successful candidate will have a familiarity with and passion for working with underserved youth, in addition to the following:

- Some college preferred (completed or in progress)
- Ability to work cooperatively and collaboratively with school district staff, program staff, parents, and community leaders
- Familiarity with basic computer software programs
- Familiarity and experience with diverse populations and culture competencies strongly desired

**How to Apply:**

- 1) Please submit your resume & cover letter via e-mail to **[Pugetsoundjobs@afterschoolallstars.org](mailto:Pugetsoundjobs@afterschoolallstars.org)**
- 2) Please put "Program Leader, ASAS Puget Sound" and your last name in the subject heading

**To learn more about ASAS, please visit our website:**

[www.afterschoolallstars.org](http://www.afterschoolallstars.org)

[www.ASAPugetSound.org](http://www.ASAPugetSound.org)